



APPLE VALLEY FIRE PROTECTION DISTRICT

22400 Headquarters Drive, Apple Valley, CA 92307
760-247-7618

POSITION ANNOUNCEMENT

FIRE MECHANIC I

\$3,844 TO \$5,220

MONTHLY BASE SALARY RANGE

**POST UNTIL
DECEMBER 7, 2017**

THE POSITION

The Apple Valley Fire Protection District is currently recruiting for the position of Fire Mechanic I for its Fleet Services Division. Under supervision, the Fire Mechanic I will perform duties to repair, maintain, and service automotive, non-automotive, and heavy equipment; and to perform related duties as required.

HOURS

The Fire Mechanic I will typically be assigned to a 40-hour work week.

MINIMUM QUALIFICATIONS

- High school diploma or GED.
- At least eighteen years of age.
- Three years' experience in the repair of light and heavy equipment.
- Successful completion of specialized course work or trade school in the repair and maintenance of equipment may be substituted on a one-to-one basis for up to one year's experience.
- Valid California Class C License with Firefighter Endorsement, or Class B (or higher).
- Residence within thirty minutes driving time of the District's Fleet Maintenance Facility at the time of appointment. This requirement may be modified by the Fire Chief or as deemed in the interest of the District.

APPLICATION PROCEDURE

District Application and résumé must be submitted including proof of all of the applicant's credentials for the position. Applications are available from District Headquarters, 22400 Headquarters Drive, Apple Valley, CA 92307 and also on the District's website at www.avfpd.org. Phone (760) 247-7618.

FILING DEADLINE

Completed original application, résumé, and other required documents must be received at District Headquarters by **5:00 p.m. Thursday, December 7, 2017**. Postmarks will not be accepted.

SELECTION PROCEDURE

Applications, résumés, and related documents will be reviewed. The most qualified candidates will be invited to participate in the selection process, which may include a written examination, practical assessment, and interview process. The Fire Chief will make the appointments. Written test is scheduled for 0800 hours on December 18, 2017 and will be based on ASE material.

WAGE AND BENEFITS

- Monthly Base Salary Range is \$3,844 to \$5,220
- Cafeteria Plan: Employees may select from a cafeteria plan of medical, dental, and vision insurance offered by the District. The District will pay \$133 (2018) monthly towards a CalPERS selected health plan and provide a supplemental benefit contribution of \$500 to go towards the balance of health premium and/or selections of dental and/or vision coverage.
- Currently the Miscellaneous employee retirement is provided by Public Employees Retirement System. New enrollees will be under the new CalPERS (PEPRA) retirement plan and will contribute the employee portion of PERS at approximately 6.5%.
- Vacation: 144 hours per year.

"A Commitment to Service Excellence"

THE APPLE VALLEY FIRE PROTECTION DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER

- Sick Leave: 8 hours per month.
- Holidays: 12 and a half paid holidays per year.
- Life Insurance: The District provides life insurance for the employee equal to 100% of annual salary.
- Deferred Compensation: Is available to those employees who wish to supplement their retirement income. Additionally, for employees having a balance remaining of their supplemental benefit contribution, the District will deposit the remainder balance, in \$25 increments, into the employee's deferred compensation account.

MEDICAL EXAMINATION:

Prior to appointment, candidates must pass a drug screening test.

IMMIGRATION LAW:

Prior to appointment, candidates will be required to provide necessary documentation to verify proof of legal residence entitling them to work in the United States.

BACKGROUND:

Prior to appointment, candidates must undergo a comprehensive background investigation including, but not limited to, driving and criminal records.

PROBATIONARY PERIOD:

All employees must satisfactorily complete a one-year probationary period.

UNIFORMS:

Uniforms are provided by the District to Fleet Services personnel.

ALCOHOL, DRUG, AND TOBACCO FREE WORKPLACE:

The Apple Valley Fire Protection District is an alcohol, drug, and tobacco free workplace. The use of alcohol, illegal drugs, and tobacco in any form while on duty is prohibited.

TATTOO POLICY:

Individuals with tattoos that are indecent, racist, sexist, or show alliance with extreme organizations or criminal street gang or advocate violence will not be eligible for employment. Tattoos that are judged acceptable for employment purposes will not be visible while conducting District business.

INFORMATION ABOUT THE DISTRICT:

Apple Valley Fire Protection District covers 206 square miles in the High Desert area of San Bernardino County. The current population of the District is approximately 90,000. The District currently employs 54 full-time and 13 part-time including paid call personnel. The District operates seven fire stations, five of which are staffed 24-hours. The District budget for FY 17/18 is 10.7 million. The personnel complement includes career, paid-call, reserve and part-time positions.

In 2016, the District responded to approximately 11,200 incidents, including fires and medical emergencies. Additionally, the Community Risk Management Division conducted over 1,000 commercial inspections and investigated the cause and origin of over 103 fires, as well as providing public education for District residents.